

WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WATER AND WASTE MANAGEMENT

MEMORANDUM OF NEGOTIATION FOR CHANGE ORDER

Project Name: _____

Project No. C - 544 _____

Contract No. _____

Change Order No. _____

Parties in Attendance:

Date: _____

Description of Change Order:

Contractor's Comments (Price Proposal):

Engineer's Comments:

Owner's Comments:

Results:

Time Change:

Signatures of Acceptance:

Contractor _____

Engineer _____

Owner _____