

SUBJECT:	Procedure for Quarry Renewal
DATE:	November 1, 2001 – Revised 09-01-06

Legal Authority: 22-4-5(a) (for five year term), 22-4-9, 22-4-26 (filing fee), 38-3-14.2

One hundred eighty (180) days prior to expiration, the notice to renew may be mailed from the headquarters office with instructions to return the completed application to the appropriate regional office. A copy of the notification letter will be sent to the appropriate regional office.

Applicant submits the following to the regional office at least 120 days prior to the expiration date:

- Original Application for Renewal (MR-18) and three copies in separate 9 X 12 folders
- \$500.00 filing fee (certified or cashier's check made payable to the Department of Environmental Protection)
- Insurance is required with the limits of coverage being not less than one million dollars for personal injury per occurrence and not less than five hundred thousand dollars for property damage per occurrence. Blasting insurance is required if the operation will be conducting blasting activities. If a current insurance certificate is on file with the DEP in headquarters, an insurance certificate does not need to be included in the renewal application. DEP can verify that the insurance is current through a computer check.
- A progress Map showing the permitted area, acreage disturbed prior to June 8, 2000 (if applicable), acreage disturbed as of the date of the map, acreage reclaimed, estimated acres to be disturbed the next ensuing year, and all previously approved MR-12, special use, areas. *Same scale as approved proposal map and signed by an approved PE or PS. (See Section 20 of the Handbook - Maps)*
- A sample Class I legal advertisement (Certification of Publication is required to be submitted to the DEP 10 days after comment period)
- Consecutively number the pages in the upper right corner.

The I & E staff will review the Quarrying and Reclamation Plan to ensure compliance with the Code, Rules, and permit requirements (complete inspector portion of Quarry Renewal Checklist {form MR 47}). If the inspector determines that the Quarrying and Reclamation Plan has been invalidated by previous delays due to approved inactive status, the plan will be updated at this time.

The regional office will verify that the bond or contributions to the Bond Pooling Fund are posted as required. After review, the renewal approval will be signed and dated by the Permit Supervisor in the regional office. Quarry renewals will have a five-year term.

Distribution of the approved renewal:

- Original Application (copy MR-2 “approval face”) - Headquarters
- Copy Application (copy MR-2 “approval face”) - Regional office
- Copy Application (original MR-2 “approval face”) - Applicant
- Copy Application (copy MR-2 “approval face”) - Inspector

SUBJECT:	Renewal/Progress Map
DATE:	November 1, 2001 – Revised 09-01-06

Legal Authority: 22-4-5(c), 22-4-18(g), 38-3-11, 38-3-14.5

The Renewal/Progress map must be of the same scale and degree of detail as the current map of record, prepared and certified by an approved PE or PS. The color code found in Regulation 38-3-11.5 must be followed. The Renewal/Progress map becomes the new official map of record when the renewal application is approved. Indicate on the progress map:

- Total permitted area.
- If there was disturbance on the permit prior to 06/08/00, this disturbance needs to be shown on all maps until release is complete.
- All areas which are disturbed and not reclaimed as of the date of the map. This includes all areas which are disturbed and will be utilized by the operation in the future, such as roads, ponds, spoil, and stockpile areas. Bond, or contribution to the bond pooling fund, must be posted for these acreage.
- All reclaimed areas which meet the land reclamation criteria specified in §22-4-18.
- All undisturbed area proposed to be disturbed during the next year. Bond or contribution to the Bond Pooling Fund, must be posted for this acreage also.
- Map must include a chart which specifies the acreage in each of these categories.

The acreage figures on the MR-18 form, and the Renewal/Progress map must be consistent.