**WV Adopt-A-Highway**

# Sign Order Form & 1st Cleanup Report

Complete this form and send it to: Adopt A Highway, WVDEP-REAP, 601 57th St., S.E., Charleston, WV 25304 or

e-mail to dep.aah@wv.gov

**ORDER FORM FOR RECOGNITION SIGNS**

|  |  |
| --- | --- |
| ID# (required) | Clean-up Date |
| Organization | County |
| Contact Person | Day Phone |
| Street Address | Evening Phone |
| City | E-mail |
| State, Zip | Fax |

**Adopt-A-Highway Location**

|  |
| --- |
| Route Number or Road Name |
| Starting Point MP |
| Ending Point MP |

**Cleanup Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Number of miles cleaned? | Bags Collected | Hours worked? | Number of volunteers? |
| Did you recycle? | Lbs. of glass: | Lbs. of plastic: | Lbs. of aluminum: |

**Name to Appear on Recognition Sign**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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**\*\*\*\*\*\*\*\*\*\*ONLY ONE GROUP OR INDIVIDUAL NAME PER SIGN\*\*\*\*\*\*\*\*\*\***

MAXIMUM LETTER PER LINE IS 18 INCLUDING SPACES BETWEEN WORDS. MAXIMUM LINES IS TWO. MESSAGES ARE NOT PERMITTED. ONLY STANDARD ABBREVIATIONS MAY BE USED. NAMES OF BUSINESSES, ORGANIZATIONS, FAMILIES OR INDIVIDUALS MAY BE USED.

|  |  |
| --- | --- |
| **DOT Approval**  County | **DEP Approval** |
| District Date | Date |